

Constitution of Youth Committee

1. TITLE OF CONFERENCE

The Annual Conference of Youth representatives of Trades Unions and Trades Union Councils shall be known as the “Scottish TUC Youth Conference”.

2. DATE OF CONFERENCE

The Conference shall meet annually in the month of June/July.

3. BASIS OF REPRESENTATION

Each organisation affiliated to the Scottish TUC shall be invited to appoint delegates who must be 26 years or under, except in the cases when union officials are appointed to attend. The basis of representation shall be as follows:

Trades Unions with 3,000 or less members	6 delegates
Trades Unions with more than 3,000 members	1 delegate per 500 members or part thereof
Trades Union Councils	3 delegates

4. YOUTH COMMITTEE

- a) General Council Representation: The General Council shall appoint representatives to the Youth Committee. In addition, those elected to the Young Workers’ Seats on the General Council shall automatically become members of the Youth Committee. The General Secretary shall appoint the Secretary to the Youth Committee.
- b) Elected members: There shall be nine elected members of the Committee. Each affiliated Trades Union shall be invited to nominate one member for the General Seats on the Youth Committee and one member for the Women’s Seats. Trades Union Councils will be invited to nominate one member for the

Trades Union Council Seat. (The nominees must be delegates to the Annual Youth Conference).

The Seats on the Youth Committee shall be allocated as follows:

General Seats - 6 representatives
Women's Seats - 2 representatives
Trades Union Councils - 1 representative

The General Council members elected to the Young Workers' Seats on the STUC General Council and nominees from the STUC Youth Conference to the STUC General Council - if they have not been elected to the Committee in any of the above categories - shall be additional members of the Committee, with equal rights to all other members.

Voting shall be by ballot. Each delegation shall be entitled to cast the same number of votes as there are places in the respective Sections, but no delegation can vote more than once for any candidate. The nominees in each Section obtaining the highest vote shall be elected. In the event of a tied vote, there will be a re-ballot of those tied.

In the event of a tie on this basis, the Chairperson shall have the casting vote.

- i) Those elected by the Youth Conference for the Young Workers' Seats on the General Council shall be co-opted onto the Youth Committee. The period of co-option will be from Youth Conference to Youth Conference.
- ii) Election of Chairperson: The Youth Committee shall elect from amongst themselves a Chairperson.
- iii) On the death or resignation of a Youth Committee member, the vacancy shall be filled by the co-option of the highest unsuccessful candidate.
- iv) In the event that vacant seats exist on the Youth Committee following the Annual STUC Youth Conference in the General Seats; Women's Seats; and Trades Union Council Seats, the Secretary to the Committee shall write to affiliated Trades Unions and Trades Union Councils that have no elected members serving on the Committee to advise of the vacancies and the categories in which

they exist, and to invite the nomination of one member for each of the vacancies.

Trades Unions with no elected members on the Youth Committee shall be invited to nominate one member for any vacancy in the General Seats and Women's Seats. Trades Union Councils with no elected members on the Youth Committee will be invited to nominate one member for any vacancy in the Trades Union Council Seat.

Where there are more nominations received than there are vacancies existing in any of the above three categories, the successful nomination will be decided by the Youth Committee on a ballot.

Co-opted members shall have full voting rights.

5. DELEGATION TO ANNUAL CONGRESS

The Youth Conference shall send a delegation of no more than six representatives to attend the Annual Congress of the STUC. Two delegation places will be automatically reserved for the Youth Conference nominees for the Young Workers' Seats on the General Council. Of the remaining four places on the Delegation, two of the nominees must be female. Each affiliated Trade Union and Trades Union Council shall be invited to nominate one member for a General place and one woman for a place reserved for Young Women Workers. Nominees must be delegates to the Annual Youth Conference and must be 26 years of age or under at the opening of the Annual Congress which they are being nominated to attend.

Voting shall be by ballot. Each delegation shall be entitled to cast the same number of votes as there are places in the respective Sections, but no delegation can vote more than once for any one candidate. The nominees in each Section obtaining the highest vote shall be elected. In the event of a tied vote, there will be a re-ballot of those tied. In the event of a tie on this basis, the Chairperson shall have the casting vote.

6. NOMINEES FOR YOUNG WORKERS' SEATS ON THE STUC GENERAL COUNCIL

The Youth Conference shall elect nominees to stand for election at the Annual Congress for the Young Workers' Seats on the General Council. Each affiliated Trades Union and Trades Union Council shall be invited to nominate one member for the General Seat and one for the Seat reserved for Young Women Workers. Nominees must be delegates to the Annual Youth Conference and nominees for the Youth Conference Delegation to Annual Congress. Nominees must be 26 years of age or under at the opening of the Annual Congress at which the elections for the General Council Seats for which they are being nominated will take place.

Voting will be by ballot. Each delegation shall be entitled to cast its votes for one candidate in each Section. The nominees in each Section obtaining the highest vote shall be elected. In the event of a tied vote, there will be a re-ballot of those tied. In the event of a tie on this basis, the Chairperson shall have the casting vote.

7. VOTING

Each delegation shall be entitled to vote according to the numerical participation of its delegation that is registered and in attendance at 12.00 noon on the first day of Conference.

The Scrutineers appointed at Conference will verify and witness the votes allocated to each affiliated Trades Union or Trades Union Council. Ballot papers will be circulated to delegation leaders at the afternoon break on the first day of Conference and completed ballot papers will be placed in the ballot box(es) located in the Conference Hall by 10.00 am on the second day of Conference.

Except for the election of the Youth Committee, the Youth Conference Delegation to Annual Congress and the nominees for the Young Workers' Seats on the STUC General Council, the method of voting shall be by show of hands.

8. MOTIONS

- a) Motions for the Annual Conference Agenda (not exceeding three from each affiliated body and not exceeding 300 words) must be signed by the Secretary of the organisation submitting them and must reach the Scottish TUC at least ten weeks before the time fixed for the Annual Conference.
- b) Such motions shall be sent to the affiliated Trades Unions and Trades Union Councils entitled to be represented at the Conference as soon as possible after the closing date for their submission. The order in which subjects shall be discussed will be decided by the Youth Committee.
- c) All amendments to the motions submitted by affiliated organisations (not exceeding three from each affiliated body and not exceeding 50 words) must reach the Scottish TUC by a date to be decided by the Youth Committee. Such amendments must be signed by the Secretary of the organisation submitting them.
- d) Notwithstanding the aforementioned provisions, the Youth Committee, or any affiliated organisations, shall be permitted to submit an emergency motion for consideration by the delegates to Annual Conference. Any emergency motions submitted for the Conference will require to be signed by an appropriate official (Secretary, Chairperson or Delegation Leader) of the originating organisation, designated for the purpose prior to the Conference. Such motions must be submitted no later than **3.00 pm on the first day of the Conference**.

9. CHILDCARE FACILITIES

Appropriate childcare facilities for the children of delegates shall be available, if requested. Any such request shall be made in writing at least eight weeks in advance of the opening of Conference.

10. HOURS OF MEETING

The Annual Youth Conference shall be of a duration of two days and shall assemble at a time to be decided by the Youth Committee and shall complete business on both days not later than 6.00pm.

11. CONFERENCE CHAIRPERSON

The Chairperson of the Youth Committee shall be the Chairperson of the Scottish TUC Youth Conference.

In the absence of the Chairperson, the Committee shall appoint another member of the Committee to take the Chair at the Conference.

12. BUSINESS OF THE ANNUAL CONFERENCE

Included in the business of the Annual Conference shall be consideration of the Annual Report of the Youth Committee and the motions and amendments. The Report and Agenda for the Conference shall be sent to the delegates not later than two weeks prior to the Conference.

The Order of Business of the Youth Conference shall be decided by the Youth Committee.

13. APPOINTMENT OF SCRUTINEERS AND TELLERS

The appointment of two ballot scrutineers and two tellers shall be made by delegates at the start of the Annual Conference.

14. LIMITATION OF SPEAKERS

Not more than eight minutes shall be allowed for the mover of a motion and not more than four minutes for each subsequent speaker. Speeches on behalf of the Youth Committee shall be limited to not more than eight minutes, unless otherwise agreed by the Annual Conference. A delegate shall not speak more than once on any question unless permission to do so on a point of order or explanation is given by the Chairperson. The mover shall be allowed five minutes to reply to a discussion on the motion concerned, but no new matter may be introduced into such a reply.

Delegates shall vote on a motion immediately the mover has replied.

15. SUSPENSION OF STANDING ORDERS

Standing Orders may be suspended only if agreed to by at least two-thirds of the delegates to the Annual Conference who are present and voting.

16. CHAIRPERSON'S RULING

The Chairperson's ruling may only be overturned by a vote of at least two-thirds of delegates to the Annual Conference who are present and voting.